

No.A4/Dy.CE(C)/Appt./2024/S

ADMINISTRATIVE OFFICE
KOCHI-682009.
Dated: 20.02.2025**VACANCY NOTIFICATION**

Sub:-Filling up one post of Deputy Chief Engineer (Civil) in Cochin Port Authority by Deputation method.

Applications are invited for filling up one post of Deputy Chief Engineer (Civil), in the scale of pay of Rs. 80,000-2,20,000 in Cochin Port Authority by deputation method from Officers holding analogous posts or Officers holding post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Dept. in the scale of pay of Rs.60000-180000/- with 3 years regular service in the grade in Govt./PSUs/Autonomous Bodies. The selection is by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good". The requisite Essential Educational Qualification as per Recruitment Rules is "A Degree or equivalent in Civil Engg. from a recognised University/Institution". Recruitment Rules enclosed as **Annexure-I**.

2. Applications of eligible and willing officers, who satisfy the provisions of the Recruitment Rules for the post of Deputy Chief Engineer (Civil), may please be forwarded as per Proforma enclosed (**Annexure II**) along with the following documents, duly superscribing the envelope as "Application for the post of Deputy Chief Engineer (Civil), Cochin Port Authority" through proper channel so as to reach on or before **22.04.2025**.

- (a) Attested copies of Annual Performance Appraisal Reports (APARs/ACRs) of the applicant for the last 5 years.
- (b) A statement showing year-wise availability of APAR/ACRs and grading duly signed by the Competent Authority. If APAR for a particular period during the last 5 years is not available, "No Report Certificate" may be furnished along with the APARs of preceding years.
- (c) Attested copies of Certificates of academic qualification to prove eligibility.
- (d) No-Objection Certificate of the concerned Organisation.
- (e) An undertaking of the applicant not to withdraw his/her candidature, if selected. Officials, who withdraw his/her candidature for the Post after his/her selection by the Services Selection Committee, will be liable for debarment from future selection to Dy. HOD level posts in all Major Ports for a period of two years.
- (f) Certificate by Head of Office of the applicant as per the format (**Annexure III**).
- (g) Vigilance status of the candidates in the prescribed Proforma (**Annexure- IV**) duly signed by the CVO of the concerned Organisation. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.



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3. The crucial date of determining eligibility will be **01.06.2025**.
4. The applicants should have more than 3 years' service left for retirement on superannuation in the parent organization as on date on which the appointment is made.
5. The Ports/ Organizations /Departments are required to forward the application of the applicants with the requisite documents on or before the date of closing i.e.22.04,2025.
6. The applications received through proper channel only will be entertained. The applications received after the last date or without ACRs/APARs and other requisite documents or otherwise incomplete will not be considered. In case of receipt of advance copy of application in respect of any applicant, his/her candidature will not be considered if the application is not received through proper channel within 15 days of last date of receipt of applications.

Yours faithfully,

Encl: As stated.


SECRETARY *s/c*

- Copy to:(i)The Managing Director, IPA,NBCC Place, Bhasham Pitamah Marg, Lodhi Road, NewDelhi-3, with a request to host in IPA website for wide publicity.
- (ii)The Under Secretary to the Govt. of India(PHRD Division), Ministry of Ports,Shipping & Waterways -A soft copy of the vacancy circular is also sent to Ministry at the email address of sope1@nic.in, with a request to host in the Ministry's website for wide publicity.
- (iii)The Chairperson, All Major Port Authorities.
- (iv)The Chief Engineer, CoPA.
- (v) The Secretary to the Govt.of India under various Ministries.
- (vi)The Chief Secretaries of Tamil Nadu, Karnataka, Kerala state.
- (vii)The Director General, Central Public Works Department, Nirman Bhawan, New Delhi-110011.
- (viii)The Chairman, Railway Board, Rail Bhawan, New Delhi.
- (ix)The Chairman, National Highways Authority of India, G586,Dwaraka, New Delhi-110075.
- (x) The Administrator, Union Territory of Lakshadweep Administration, Willingdon Island, Cochin-682009.

Sl. No.	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruit (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (In yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Dy. Chief Engineer(Civil)	2	Class-I	16000-400-20800	Selection	42	(i) Degree or equivalent in Civil Engg. from a recognised University /Institution. (ii) Twelve years experience in executive cadre in Planning/ Construction/ Design/ Maintenance preferably of Port and Marine Structures in an Industrial/ Commercial/ Govt. Undertaking	(a) No (b) Yes (c) No	N.A	By absorption through composite method failing which by deputation from other govt. organisations and failing both by direct recruitment	For absorption through composite method, Officers holding analogous posts or post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs. 13000-18250 with 3 years regular service in the grade in a Major Port Trust or Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 10750-16750 and Rs. 13000-18250 in the respective discipline of Civil Engg. Deptt. in a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or Officers holding post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs. 13000-18250 with 3 years regular service in the grade in Govt./PSUs/Autonomous bodies will be eligible. The selection is by merit for which the benchmark in overall grading in the ACRs will not be below "very good".	

APPLICATION FORM

Post applied for :

1. Full Name (in block letters) :
2. (a)Address for Communication
(b)Telephone no/Mobile no.
(c)E-mail address :
3. Date of Birth :
4. Dated of Retirement :
5. Whether belongs to SC/ST/OBC/UR :
6. Present post with scale of pay :
7. Date of continuous regular appointment
in the present post :
8. Educational and other qualifications:-

Affix passport
size
Photograph

Educational Qualification	Name of University	Year of passing	Class and percentage obtained	Subjects

9. Details of fulfilling qualifying service in the feeder grade :

Name of posts & organization	Post held & scale of pay	From	To	Nature of duties

10. Details of Employment/Experience in chronological order

Name of the Organization	Posts held	Scale of Pay	From	To	Nature of Duties

11. Languages knows (Read, Write and Speak)

12. Any other information desired to be furnished :

I do hereby, declare that the particulars furnished above by me are true to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. In the event of my selection to the above post, I will not withdraw my candidature and undertake to accept the appointment/posting.

Place:

Date:

(SIGNATURE OF THE APPLICANT)

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE

Certificate in respect of Shri/Smt. -----

(Name and Designation)

1. It is certified that the particulars furnished by the officer, are correct and he/she fulfills the eligibility criteria.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.
5. Attested copies of ACRs for the last 5 years are attached.
6. The veracity of the academic qualification is certified.

. Dated:

SIGNATURE OF THE FORWARDING AUTHORITY
NAME ALONG WITH OFFICE SEAL

Particulars of the official for whom vigilance Comments/clearance is being sought
(To be furnished and Signed by the CVO or HOD)

1. Name of the Official (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the official belongs :
Including batch/year cadre etc,
wherever applicable
7. Positions held (during the ten preceding years) :

Sl No	Organization (Name in full)	Designation & Place of Posting	Administrative/nodal Ministry/Deptt. Concerned (in case of officers of PSU etc.)	From	To

8. Whether the official has been Placed on the "Agreed List" or "List of officers of Doubtful Integrity". (If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the official during the last 10 years and if so, with what result.(*):
10. Whether any punishment was awarded to the official during the last 10 years and if so, the date of imposition and details of the penalty (*):
11. Is any disciplinary / criminal proceedings or charge sheet pending against the Official as on date. (If so, details to be furnished – Including reference no., if any, of the Commission) :
12. Is any action contemplated against the official as on date. (If so, details to be furnished)(*):
13. Whether the officer/Official has submitted his/her Annual Immovable property return of the previous Year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit :
14. Details of complaint pending against the official as on dated :

Date:

(Name & Signature)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.