

COCHIN PORT AUTHORITY

CHIEF ENGINEER'S OFFICE  
COCHIN-682009

No.T1/Q-03/2023-C

Dated:- 06-05-2024

QUOTATION NOTICE

Quotations on hard copy are invited for “Appointing an individual professional/ expert in order to supervise the beautification of gardens at Cochin Port” in sealed covers superscribing ‘Qtn. No. and Due Date’. Quotations shall reach the undersigned before 2.30 pm. On 13-05-2024 and shall be opened at 3.00 pm. on the same day. Schedule of Quantities, General Conditions etc. are enclosed.

Encl:- Sheets

Sd-  
DY. CHIEF ENGINEER-I

To

Copy to: The Chief Engineer, CoPA.  
,, The FA&CAO,CoPA  
,, The Exe. Engineer I, CoPA

## General Conditions

1. Work consists of “Appointing an individual professional/ expert in order to supervise the beautification of gardens at Cochin Port” as per the schedule of quantities of work.
2. The successful bidder shall inspect the site before commencing the work and clarifications if any required can be obtained by contacting the Engineer-in-Charge.
3. The assignment shall be for a period of 6 months from the date of receipt of Letter of Acceptance.
4. The Engineer-in-Charge of the work shall be Dy. Chief Engineer-I.
5. The bidder shall have sufficient Experience in Horticultural/ Landscaping work. In proof of the experience the bidder shall submit experience certificates issued by reputed organizations.
6. Payments will be made online after deducting the taxes prevailing in force at the time of payment of bills.
7. The rate/percentage quoted shall be excluding Goods & Service Tax (GST).
8. The Quotationer shall have valid GST Registration number. GST as applicable for the work will be paid extra by the Port. The GST applicable as per law can be billed on the Port Authority, which will be paid to the Quotationer by the Board along with the bills, for which the Quotationer shall hold valid GST Registration number.
9. All labour, skilled or unskilled for the work required for the beautification of gardens shall be provided by the department at free of cost.
10. All materials, plants, manure, weedicides, pesticides etc. required for the beautification of garden shall be supplied by the department at free of cost.
11. The professional/ expert shall solely responsible for planting & nursing all the plants, grass etc. using the material & labour supplied by the department. Extreme care shall be taken to protect the plants from any damages/ decay due to weeds, fungi, insufficient watering, any other reasons etc. Timely application of pesticides, weedicides, manure etc. shall be the responsibility of the expert.
12. The professional shall ensure timely watering of all plants, lawns etc.
13. Fungal attack if any shall be identified & urgent necessary remedial actions shall be taken by the expert using the medicine supplied by the department.
14. Quotations shall be valid for a period of 60 days from the due date of submission of quotation.

SIGNATURE OF QUOTATIONER

SCHEDULE OF QUANTITIES OF WORK

<b>SI No:</b>	<b>Description of work</b>	<b>Approx Quantity</b>	<b>Unit in words</b>	<b>Rate (Rupees)</b>	<b>Amount (Rupees)</b>
1.	Appointing an individual professional/ expert inorder to supervise the beautification of gardens at Cochin Port. as directed by the Engineer-in-charge.	150.00	Day	1000.00	150000.00
	Total				150000.00
(Rupees One lakhs Fifty thousand only)					

Percentage quoted above / below the departmental rates shown in the above schedule:

In figures

In words

Signature of Quotationer

Note:- The quotationer shall quote either plus or minus, both in sign and in words, viz., (+) Plus / (-) minus.