

COCHIN PORT AUTHORITY

www.tenderwizard.com/CoPT**Instructions to Bidders: Please Complete all the Highlighted Cells before submission**

SCHEDULE - "I"

CHECKLIST OF DOCUMENTS

Tender No: T10/T-1997/2023-C

Dated: 17-10-2023

Tender Description : "Capital Dredging for the Manoeuvring basin of Indian Navy North jetty at Naval Base, Kochi"

Name of the Vendor:

Sl.No	Cl. No	Description of Document	For documents submitted, mark(Yes/No)	Remarks
1	Cl. No. 6 of Tender Call Notice & Cl. No. 5.1.1 (e) of Instruction to Bidders	DD/BC/Pay Order for Rs.11,800/- (Rs.10000/- + 18% GST) towards the Cost of Bid Document drawn in favour of FA&CAO, Cochin Port Trust payable at Cochin or by online mode (NEFT/RTGS).		
2	Cl. No. 13 of Tender Call Notice & Cl. No. 5.1.1 (d) of Instruction to Bidders	EMD of Rs.50.00 lakhs in the form of Bank Guarantee drawn in favour of FA&CAO, Cochin Port Authority payable at Cochin from any Nationalised Bank or scheduled bank in India.		
3	Cl. No. 5.1.1 (a) of Instruction to Bidders	Letter of Submission		
4	Cl. No. 5.1.1 (c) of Instruction to Bidders	Duly signed "Pre-contract Integrity Pact" to be executed between the Bidder and Cochin Port as per Annexure - 8		
5	Cl. No. 5.1.1 (f) of Instruction to Bidders	Documentary proof for MSME registration		
6	Cl. No. 5.1.1 (g), Cl. No. 5.1.1 (i)(ii) & Cl. No. 5.1.1 (j)(ii) of Instruction to Bidders	Duly executed Power-of-Attorney, in original, for signing the Bid duly authenticated by Notary Public as per Annexure - 2		
7	Cl. No. 5.1.1 (h) of Instruction to Bidders	Declaration as per Annexure - 13		
8	Cl. No. 5.1.1 (i) (i) of Instruction to Bidders	Certified copy of registered Partnership Deed		
9	Cl. No. 5.1.1 (j) (i) of Instruction to Bidders	Registration certificate of the company and Memorandum and Articles of Association of the company		
10	Cl. No. 5.1.1 (k) (i) of Instruction to Bidders	JV/Consortium Agreement as per Annexure - 3		
11	Cl. No. 5.1.1 (k) (ii) of Instruction to Bidders	Duly executed Power-of-Attorney, in original, authorizing the representatives for signing the JV/Consortium Agreement, duly authenticated by a notary public or equivalent certifying authority as per Annexure 5		

12	Cl. No. 5.1.1 (k) (iii) of Instruction to Bidders	Duly executed Power-of-Attorney, in original, authorizing the Lead Partner, duly authenticated by a notary public or equivalent certifying authority as per Annexure - 4		
13	Cl. No. 5.1.1 (k) (iv) of Instruction to Bidders	An undertaking that the partners of the JV/Consortium are jointly and severally liable to the Employer for the performance of the contract as per Annexure - 9		
14	Cl. No. 5.1.1 (l) of Instruction to Bidders	Details of type of Dredger(s) / dredging equipment(s) as per Table No. - 1A		
15	Cl. No. 5.1.1 (m) of Instruction to Bidders	Details of type of floating crafts and other equipment etc. as per Table No. - 1B		
16	Cl. No. 5.1.1 (n) of Instruction to Bidders	Details of Survey Launch and Motor Boat as per Table No. - 1C		
17	Cl. No. 5.1.1 (o) of Instruction to Bidders	Original / Notary certified copy of Letter of Acceptance and Completion Certificate of Similar Works, issued by the Owner of the respective work and other details, as per Table No. - 2		
18	Cl. No. 5.1.1 (p) of Instruction to Bidders	Works in hand/present commitments as per Table No. - 3		
19	Cl. No. 5.1.1 (q) of Instruction to Bidders	Personnel capabilities as per Table No. - 4 and Table No. - 4 (A)		
20	Cl. No. 5.1.1 (r) of Instruction to Bidders	Financial details as per Table No. - 5 and Audited Financial statements for the last three financial years		
21	Cl. No. 5.1.1 (s) of Instruction to Bidders	Bid Document and All addenda/Corrigenda duly signed and sealed		
22	Cl. No. 5.1.1 (t) of Instruction to Bidders	Letter of Bid duly signed and sealed.		
23	Cl. No. 5.1.1 (u) of Instruction to Bidders	Bid Document in PDF format along with an Undertaking that no changes have been made in the Bid Document		
24	Cl. No. 5.1.1 (v) of Instruction to Bidders	Notary or equivalent certifying authority certified copy of the Certificate of Registry and latest valid certificate of class of the dredger(s) / dredging equipment(s) proposed for the work		
25	Cl. No. 5.1.1 (w) of Instruction to Bidders	Undertaking to the effect to convert the foreign flag vessel of Indian owner to Indian flag vessel before commencement of the work to claim right of first refusal		
26	Cl. No. 5.1.1 (x) of Instruction to Bidders	Proposed methodology for execution of the work		
27	Cl. No. 5.1.1 (y) of Instruction to Bidders	Overall project schedule with detailed dredger deployment indicating total dredger months planned for each dredger.		
28	Cl. No. 5.1.1 (z) of Instruction to Bidders	In case of foreign firms, the statement to the fact that they have no claims pending against them from any State Authority in India with respect to Income Tax, Customs Duty, Sales Tax or any other dues.		

29	Cl. No. 5.1.1 (aa) of Instruction to Bidders	Bank information for e - Payment system as per Annexure - 7		
30	Cl. No. 5.1.1 (bb) of Instruction to Bidders	Copies of PAN and GST registration		
31	Cl. No. 5.1.1 (cc) of Instruction to Bidders	Copies of EPF and ESI registration		
32	Cl. No. 5.1.1 (cc) of Instruction to Bidders	In case, the Bidder does not have the required number of employees which makes EPF and ESI registration mandatory, an undertaking to the effect, as per Annexure - 12		
33	Cl. No. 5.1.1 (dd) of Instruction to Bidders	Details of Pending Litigation of the Bidder, as per Annexure - 16		
34	Cl. No. 5.1.1 (ee) of Instruction to Bidders	Details of Litigation History of the Bidder with the clients, as per Annexure - 15		
35	Cl. No. 5.1.1 (ff) of Instruction to Bidders	Details of Barred / Black Listed Cases of the Bidder, as per Annexure - 17		
36	Cl. No. 5.1.1 (hh) of Instruction to Bidders	Detailed information of the Bidder for obtaining Security Clearance from GoI, as per Annexure - 18		
Note: All the documents submitted by the Bidder shall be page numbered. Bidder is required to mention relevant page numbers of his offer while filling up the above format.				