Designation : SECRETARY

SANCTIONED STRENGTH: 1 POST

CLASS : C1 - MINISTERIAL SCALE OF PAY :Rs.100000-260000

DEPARTMENT : GENERAL ADMINISTRATION

	Staff No.	Name	M/F	SC/ST/ OBC	РН	Date of Birth	Qualificati on	Date of Entry into Port service		Date of Confirmatio n	Date of regular promotion/Appointment to the present post	Date of Retirement	Remarks
1	12016	Smt. Premakumari C	F	SC		30.05.1969	B.Sc, M.Sc, MCA	20.06.1996	Research Officer	20.06.1998	21.05.2018	31.05.2029	Scale of pay elevated to Rs.120000- 280000 w.e.f. 21.5.2021 ie on completion of 3 years in the post of HoD

DESIGNATION : SR.DY.SECRETARY

SANCTIONED STRENGTH : 1 POST

CLASS : CI- MINISTERIAL SCALE OF PAY : Rs.80000-220000

DEPARTMENT :GENERAL ADMINISTRATION

	Staff No.	Name	M/F	SC/ ST/ OBC	РН	Date of Birth	Qualification	Date of Entry into Port service	Joining Designation	Date of Confirmation	Date of regular promotion/Appointmen t to the present post		Remarks
1	12049	Shri Jijo Thomas	M	UR		27.04.1970	MA PG Diploma in Journalism, Public Relations,PR &Advt.		Public Relations Officer	20.06.2007	24.09.2018	30.04.2030	

DESIGNATION :DY.SECRETARY

SANCTIONED STRENGTH : 1 POST

CLASS :CI - MINISTERIAL SCALE OF PAY :Rs.60000-180000

DEPARTMENT : GENERAL ADMINISTRATION

	Staff No.	Name	M/F	SC/ ST/ OBC	РН	Date of Birth	Qualificat ion	Date of Entry into Port service	Joining Designation	Date of Confirmatio n	Date of regular promotion/Appointment to the present post	Date of Retirement	Remarks
1	7707	Shri Jayandhan M.C.	M	SC		107 01 1964	B.Tech, MBA	105 17 1989	Jr. Engineer (Electronics)	01.01.1992	20.06.2019	31.01.2024	

DESIGNATION : SR.ASST. SECRETARY

SANCTIONED STRENGTH :1

CLASS :CI - MINISTERIAL SCALE OF PAY : 20600-46500

DEPARTMENT : GENERAL ADMINISTRATION

Sl. No	Staff No.	Name	M/F	SC/ ST/ OBC	РН	Date of Birth	Qualification	Date of Entry into Port service	Joining Designation	Date of Confirmation	Date of regular promotion/ Appointment to the present post	Date of Retirement	Remarks
						v a c a n t w.e.f.20.6.2019							

DESIGNATION: ASST. SECRETARY GR.I

SANCTIONED STRENGTH:1POST

CLASS: CI - MINISTERIAL

SCALE OF PAY -Rs. 50000-160000 (Pre.pre.rev.Rs.9100-15100)

DEPARTMENT: GENERAL ADMINISTRATION

Sl. No	Staff No.	Name	M/F	SC/ ST/ OBC	РН	Date of Birth	Qualifica tion	Date of Entry into Port service	Joining Designation	Date of Confirm ation	Date of regular promotion/Appointment to the present post	Date of Retirement	Remarks
1	116897	Smt. Meera Krishna	Female	UR		18.04.1992	LLB	112.06.2019	Asst.Secretary Gr.I		12.06.2019	30.04.2052	