

# COCHIN PORT TRUST

Chief Mechanical Engineer's Office  
Cochin Port Trust  
W/Island , Cochin – 682009, KERALA  
Tele:91-0484 -2666639/0484-258-2300  
E-mail: [cme@cochinport.gov.in](mailto:cme@cochinport.gov.in)  
website: [www.cochinport.gov.in](http://www.cochinport.gov.in)



No. F1/T-6/ NVR-CCTV-CISF/2020-M

Dated:19.03.2020

## NOTICE INVITING TENDER

Electronic Tenders (**e-tenders**) on percentage basis are invited by Cochin Port Trust from reputed contractors in single stage two cover bidding procedure [Technical Bid and Financial bid], meeting the Minimum Eligibility Criteria specified below for the work of "Supply, Installation and Commissioning of NVR and HDD's for the 2 nos. CCTV monitors at CISF Control room of Cochin Port"

I. The details regarding the tender are as furnished hereunder.

1	Tender No. & date	No. F1/T-6/ NVR-CCTV-CISF/2020-M Dated:19.03.2020
2	Cost of Tender document / Processing Fee. (Exemption shall be given for the firms having NSIC / MSME certificate )	INR.2100.00/- ( Two Thousand One Hundred only), including GST@ 5%
3	Date on NIT is available in the website for downloading	11.30 Hrs on 20.03.2020 to 13.04.2019 at 15.00 Hrs
4	Website details	<a href="http://www.cochinport.gov.in">www.cochinport.gov.in</a> ; <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> ; <a href="http://www.tenderwizard.com/CPT">www.tenderwizard.com/CPT</a>
5	Queries if any to be sent through email	30.03.2020 10.30 Hrs
6	Date and time of OFF LINE pre bid meeting	30.03.2020 11.00 Hrs
7	Likely date of uploading the addendum / clarification if any	31.03.2020 11.00 Hrs.
8	Date of closing of online e tender for submission of technical bid & price bid	Up to 15.00 hrs on 13.04.2020
9	Date & time of opening of technical bid	At 15.30 hrs on 13.04.2020
10	Date & Time of opening of price bid	Will be informed at appropriate time to the Technically qualified bidders.
11	Probable Amount of Contract	<b>Rs.6,62,167/-</b> (Six Lakh Sixty Two Thousand One Hundred Sixty Seven only) excluding GST
12	Earnest Money Deposit. (Exemption shall be given for the firms valid having NSIC / MSME certificate )	<b>Rs.13,245/-</b> (Thirteen Thousand Two Hundred Forty Five Only).

- Please note that any queries related to the subject tender may be sent to the undersigned, before the date of pre-bid meeting.

## II. MINIMUM QUALIFYING CRITERIA

The Bidder must fulfill the following minimum qualifying criteria to prove the techno-commercial competence and shall submit the documents in support thereof:

- a) The bidder should be an Original Equipment Manufacturer (OEM) or authorized dealer of IP based CCTV Camera, NVR of reputable makes such as **Samsung, Honeywell, Infinova, Pelco, Bosh, Axis**. (The OEM who proposes to participate in the bidding process shall produce the certificate of incorporation or registration certificate. In the case of authorized dealer, the firm has to produce the valid authorization certificate from the OEM)
- b) The bidder should have successfully carried out **similar work** as mentioned below during the last 7 years as on **29.02.2020** at any State / Central Government Departments/ PSUs of Central or State Governments / Local Self establishment/ University Buildings / Railway Stations/ Bus stations / Airports /Reputed business organizations such as Shopping malls, Star rated hotels, Cinema Theatre etc.
  - 1) Three similar completed works each costing not less than Rs.2,64,870 /-  
**(OR)**
  - 2) Two similar completed works each costing not less than Rs.3,31,084/-  
**(OR)**
  - 3) One similar completed works each costing not less than Rs.5,29,750 /-

### c) Financial Turnover

Average Financial turnover of the tenderer over the last three financial years ending 31st March 2019 [2016-'17 , 2017-'18, 2018-'19] shall not be less than **Rs.1,98,650/-**. The annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India shall be submitted.

### Explanatory notes to b & c :

*Note 1: Similar work(s) means "Supply installation and commissioning of IP based CCTV surveillance system during the last seven (7) years ending on 29.02.2020"*

*Note 2: Following enhancement factors will be used for the costs*

Table 1.1

Year before	Multiplying factor
One year [2018 ]	1.07
Two years [2017]	1.14
Three years [2016]	1.21
Four years [2015]	1.28
Five years [2014]	1.35
Six years [2013]	1.42

III. The tenderer should furnish following documents along with the bid, failing which the bid will be rejected.

- (1) Copy of work order and completion report of the work carried out by them as per Clause (b) above, showing satisfactory completion and performance certificate issued by the Owner of the Installation/Principal Client. Experience having executed the work as sub contract will not be considered for evaluation.
- (2) In case of experience having carried out the similar work for a private agency, the TDS certificate issued by the competent authority substantiating that the contractor had actually executed the work for private agency.
- (3) Details of annual financial turn over as required in clause (c ) above shall be duly filled in Schedule D of the tender document and submitted

IV. The tenders should be submitted under 2 cover single stage e tender mode in accordance with the Instructions to Bidders (ITB), General Conditions of Contract, (GCC), Special Conditions,(SCC), Contract Data Sheet or Bid Data Sheet, Scope of work and detailed technical Specification etc, as enumerated in the tender documents.

V. Down loading of Tender Document.

- 1. It is mandatory for all the bidders to have at least class- III Digital Signature Certificate (in the name of the person who will sign in the bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link <http://www.cca.gov.in>) to participate in e- tendering of Cochin Port Trust. The existing bidders who have already in possession of Digital signature can use the same for this tender also.
- 2. The complete Bidding Documents including tender drawings and technical specifications are available at CoPT's website <http://www.cochinport.gov.in>; [www.eprocure.gov.in](http://www.eprocure.gov.in); [www.tenderwizard.com/CPT](http://www.tenderwizard.com/CPT); Interested bidders can download the Bidding Documents (available from 11.30 hrs on 20.03.2020 to 15.00 hrs on 13.04.2020).
- 3. Interested Bidders will be required to download Bidding Documents from E-Portal [www.tenderwizard.com/CPT](http://www.tenderwizard.com/CPT); for submission of bid.

VI. Submission of Tender:

- 1. For submitting the e tender, the intending bidders are required to get registered their firm/ Consortium with e- tendering portal <http://www.tenderwizard.com/CPT> to have user ID and password which has to be obtained from the service provider M/s KEONICS, Bangalore by paying registration fee through online Payment using Credit/Debit Card/Net banking or DD in favour of "KSEDCL, Bangalore. The details of e-tender facilitator is available through Telephone Nos. 080 49352000/ 09605557738.

2. The tender shall be submitted under Single Stage 2 cover Bidding Procedure and uploaded in the e tender portal as detailed in the Instruction to Bidders (ITB) of the Tender Document. The copy of all documents to prove the MQC stipulated in ITB and originals of receipt for tender fee and EMD shall be submitted in sealed envelope to the Chief Mechanical Engineer's Office of Cochin Port Trust on or before **15.00 hours (IST) on 13.04.2020**.
  3. All bids must be accompanied by a bid security (EMD) of **Rs.13,245/-** (Thirteen Thousand Two Hundred Forty Five Only) through DD drawn in favour of FA&CAO, Cochin Port Trust, Cochin 9 from any of the Nationalized / scheduled bank payable at Cochin. Exemption shall be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department. The NSIC/ MSME certificate shall contain the items tendered, otherwise not eligible for getting exemption of EMD & Cost of TD. The acceptance of Bid shall be subject to acceptance of bid security or submission of relevant certificate for exemption of EMD
- VII. The Price bid shall be submitted **ON LINE** only within the stipulated date and time of **15.00 hrs on 13.04.2020**. The price bids shall be uploaded as per the format. No manual submission of price bid is allowed. If the bidder submits the Price schedule through OFF LINE (Manual), the bid shall summarily be rejected.
  - VIII. The bidder shall give an undertaking that no change have been made in the document in the format given in the annexure at the time of submission of the tender document.
  - IX. To avoid any discrepancy between the downloaded bid document and document uploaded by the department, the successful bidder shall have to sign the hard copy of the departmental bid document. If any deviation is noticed in the submitted document by the contractor and the department tender document uploaded in the website, the latter shall be treated as the authentic document.
  - X. The cost of tender document / processing fee and EMD shall be remitted as per the Instruction to Bidders (ITB) of tender document.
  - XI. The cost of tender document / processing charge, once remitted, will not be refunded under any circumstances.
  - XII. The under signed reserves the right to reject / cancel / postpone any one or all tenders at any stage of the tender, which will be binding on all bidders.

*V. Durabondan* 20/3/2020  
**CHIEF MECHANICAL ENGINEER**

*Line HJ*  
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